The Elements of Grammar
Margaret Shertzer
An indispensable guide from the publisher of The Elements of Style by William I. Strunk, Jr., and E.B. White
The complete, authoritative guide to good grammar—a companion to the classic
*The Elements of Style*

From one of America's best-known names in language books, here is a new, informative guide to improving your grammar. In one easy-to-use, compact volume, *The Elements of Grammar* presents a concise, comprehensive course in the basic rules of grammar and usage, along with invaluable tips on how to implement these rules in everyday writing and speaking. Succinct and immensely practical, *The Elements of Grammar* covers:

- Punctuation
- Capitalization
- The parts of the sentence
- Words often confused
- Foreign words and phrases
- Expressing numbers
- Signs and symbols
- And much more

With hundreds of examples of correct grammar drawn from the greatest contemporary writers, *The Elements of Grammar* belongs in every home or office.
The Elements of English Grammar. Many of these definitions and examples are extracted from The Allyn & Bacon Handbook, 4th edition (Rosen, L.J., and Behrens, L., Boston: Allyn & Bacon, 2000) and The Everyday Writer, 2nd edition (Lunsford, A.A., Boston: Bedford/St. Martin's, 2001). This page is meant for educational uses only, and is intended primarily for students at Illinois Wesleyan University in Bloomington, Illinois. This page identifies many of the grammatical elements which comprise English. It does not present grammatical rules, but simply defines the most important pieces.