



# Australian Endurance Riders Association Inc.

Notes of the General Meeting of Members of the Australian Endurance Riders Association Inc. held on 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> March, 2012 commencing on Friday at 1:50 p.m., Closed at 6:45p.m., Sat opened, 8:30 a.m., closed 6.16 p.m. Sun, Opened at 8:07 a.m. Closed at 1:00 p.m.

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1. **Welcome by President:** Tom welcomed everybody to the committee of management meeting.
2. **Present:** Tom McCormack (NSW) Chair, Anne Jones (Qld), Mathew Krahn (Qld), Dorte Colja (QLD), Kerry Spratt (NSW), Ieva Peters (WA), Pat Hodgetts (Tas), Liz Rutherford (WA), Sandy Little (Vic), Gary Tweedie (NSW), Melanie Scott (SA), Julie White (SA), Katrina Westerhoff (Vic)

**Visitors:** Roy Noble, Vern Berry (10:30 am Sun), Steve Swan (3:00 p.m. Sat), Dick Collyer (beginning until 10.00am Sunday). Barbara Macdonald, Chris Gates.

Anne Jones appointed Dick Collyer as her proxy if the need arose.

3. **Apologies:** Debra Grull (TAS).
4. **Register of Pecuniary Interest and Conflict of Interest:** As and when they arise.
5. **Registration of Votes:** Qld – 6 votes, NSW – 6 votes, Tas – 4 votes, WA – 2 votes, Vic – 3 votes, SA – 1 vote  
The allocation of voting rights was discussed. It was decided in 2011 to use the methodology provided by Roy. The general feeling was that we should allocate votes on members that the States pay affiliation fees which includes juniors.

**Moved** Katrina Westerhoff/Liz Rutherford

**That all previous motions relating to voting rights are rescinded, and that the proportional voting is based on the Adult and Junior Riding memberships per state.**

**Voting:** WA – yes, Qld – yes, Vic – yes, SA – yes, Tas – yes, NSW – yes. **Motion carried.**

6. **Report on Teleconference - 7/2/12:** Remuneration for the insurance officer was discussed and confirmed and agreed that it be reviewed in 12 months. Kerry Spratt resigned as Public Officer. The EA agreement was also discussed.
7. **Strategic Plan: Risk Management:** An update of the Strategic Plan and Risk Management Plan must be undertaken in conjunction with the new / revised constitution.
8. **Appointment of New Bookkeeper:**  
**That Debra Watson is appointed as the AERA bookkeeper for a period of two years from the 2<sup>nd</sup> March 2012.**  
**Voting** WA – yes, Qld – yes, Vic – yes, SA yes, Tas yes, NSW yes. Carried.
9. **Webmaster Report**  
Elaine reported that the website had experienced some security breaches due to malware but had been discovered quickly so damage was minimised. The site was checked and given the all clear.

## 10 Website Advertising Rates

A formal advertising policy is now in place. Refer to website

## 11. Accredited Veterinarians

**Moved by QERA** “that Rachel Kent is accepted as an accredited Veterinarian”

**Seconded by:** Sandy Little. **Carried.**

12. **Grading of IT/EWS** . This is an ongoing discussion
13. **Insurance Review** to be done after the July meeting.
14. **CS/TPR/Horse Welfare/Medication Control**

The responsible person may not necessarily be a member; they must have been delegated by the person responsible for the horse.

**Moved** Dorte Colja/Pat Hodgetts

**That** the Medication Control Protocol for Endurance as tabled is accepted.

**Voting** WA – yes, Qld – yes, Vic – yes, SA – yes, Tas – yes, NSW – yes. **Carried.**

## 15 Rewrite of the Chief Steward Accreditation Procedure

**Moved** Dorte Colja/Katrina Westerhoff

**That** the AERA accept the revised Chief Steward Accreditation process.

**This is to be implemented from the 1<sup>st</sup> July 2012.**

**Voting** WA – yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. **Carried.**

Dorte to advise the states of the revised Chief Steward accreditation process.

## 16 TPR accreditation process

AERA needs to ensure that TPRs are maintaining their accreditation and there is no process currently in place if the TPR lapses. This discussion is ongoing.

**Moved** Dorte Colja/Garry Tweedie

**That** the AERA adopt the revised TPR accreditation process.

**This is to be implemented from the 1<sup>st</sup> July 2012.**

**Voting** WA yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. Carried.

Dorte to advise the states of the revised TPR steward accreditation process.

#### 17 **Disciplinary Code**

**Yellow card**

**Moved** Dorte Colja/Matthew Krahn

**That** **AERA adopt the disciplinary code relating to yellow and red warning cards.**

**Voting** WA no, Qld yes, Vic yes, SA no, Tas yes, NSW no. Motion passed.

Come back to next meeting for second vote. **NEEDS TO BE A RULE CHANGE.**

#### 18 **Update on Status of EA Medication Control Stewards**

The *recommendation* is that the accreditation is valid for 2 years ...

MCP stewards are listed on the EA website.

MCP stewards must be members of EA. It appears everybody has been moved up to 2013.

**Moved** Matthew Krahn/Sandy Little

**That** **the AERA write to EA and insist that they hold MCP accreditation courses on a more regular basis i.e. at least once a year in each state and also give appropriate notice to ensure that the interested parties can arrange attendance.**

**Voting** WA yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. Carried.

Dorte mentioned that MCP stewards are EA members and nothing to do with AERA. Why don't we leave it for now and get the EA agreement sorted. It's all EA stewards, not just endurance.

#### 19 **Chief Steward**

**Moved** Pat Hodgetts/ Matthew Krahn

**That** **the AERA endorse Pat Lamprey as an accredited AERA Chief Steward.**

**Voting** WA yes, Qld yes, Vic yes, SA absent, Tas yes, NSW yes. Carried.

#### 20 **AeraSpace – Visit by Steve Swan – Sat 3:00 p.m. Saturday**

Steve Swann attended the meeting and gave a presentation on the progress of AeraSpace.

The timeline is probably the biggest issue at the moment. Jo Bailey and Peter Johnson are liaising regarding the integration of current data. Steve gave a demonstration of the system to date and discussed how different facets of the system could be updated.

#### 21 **Constitution**

Discussion on the Constitution is ongoing

#### 22 **National Ride Standard**

2012 will be year 2 of this program. It is \$2500 per Division per year for 3 years. We need to decide what will be the primary purchase for this year. Road signage for events was suggested as we could be exposed if there is a serious accident on a public road involving horses and motor vehicles and the ride committee does not have adequate signage? If any Division believes it has the road signage adequately covered then they could nominate other items to purchase subject to their annual limit.

#### 23 **International**

We have two FEI events scheduled to be held after the 1<sup>st</sup> July 2012 which may be affected by the EA agreement passports, etc.

#### 24 **International Report**

Barb Macdonald and Chris Gates attended the meeting at 5.00pm Friday 2nd March 2012. Tom welcomed them to the meeting.

#### 25 **Resignation of Chef**

Mark Freeman resigned as the Australian Chef following the World Youth Championships on the 16<sup>th</sup> December 2011.

EA will advertise for a Chef for the upcoming World Championships – short term for the one event. .

**Moved** Dorte Colja/ Sandy Little

**That** **the conference funds in the QERA account will be used to cover the travel expenses of the course presenter at the proposed FEI course in Western Australia in April 2012.**

**Voting:** Qld – yes, Vic – Yes, SA abstain, Tas – yes, NSW – yes, WA – yes. Carried.

Next meeting a timetable is required for 2012-2013 for the proposed courses.

#### 26 **EA-AERA Agreement**

The EA/AERA agreement was discussed at length at the open forum attended by several interested members.

It was generally agreed to present EA with a document stating the terms we would agree to, including:

- EA membership would not be required for 1\* and 2\* rides,
- The affiliation fee is acceptable if they agree to the above,
- Present them with a TOR for the EAEC,
- FEI Rider Registration for under 18s should be free,

- Clarification letter re affiliation for clubs,
- Recognition that AERA remains autonomous for running of the sport on a national level.

## 27 BOM Report

Barb tabled the report from the meeting today. Present: Chris Gates, Barb Macdonald, Trish Annetts. Apologies: Anne Barnes.

The Chef report from the Trans Tasman was tabled. The Chef was reimbursed for \$290 for expenses for Noni Seagram. It is requested that the AERA raise an invoice to recover this amount. As this situation has occurred previously, It was agreed that a process be put in place to insure that those who apply for team positions have adequate funding.

**Recommended that the AERA continue with this competition.** It is approaching its 10<sup>th</sup> anniversary.

Young Riders: we have the horses and the riders. Put it all together and still win medals. Individual congratulatory messages not received from EA or the AERA. Ieva is doing the certificates. Funding issues and reimbursements will be forthcoming.

Squad Camp: to be held at the Quilty in Tasmania.

Documents received by the BOM Terms of Affiliation and the National Endurance Committee terms of reference.

A letter of resignation was given for all of the current BOM members.

The BOM is the board of management of the squad. Funds come from memberships and LNOs, etc. The BOM is largely self funded. The AES and a High Performance Squad are two completely different things. AES is more a development squad.

**The Secretary is to write to the BOM asking them to rescind their letters of resignation and express the AERA's support for all of their hard work and effort over the years, and to remain until such time as we can clarify our position with EA.**

## 28 Changes

### Motions for Second Vote

22.1 Ratification of 2<sup>nd</sup> vote on Members Conduct regarding Social Networking

#### That Rule M1.3.1 is added

Members, ride officials, ride committees, their family and friends must refrain from posting disparaging, harassing, bullying or other inappropriate comments and/or material on internet social networking sites including but not limited to Chat lists, Face book, Twitter and YouTube. It is also considered a breach of the Members Code of Conduct if you assist someone else to breach this Code of Conduct.

**This was passed by email and is now a Rule in 2012.**

#### 22.2 Motion from NVP

**Propose a new rule: A11.8**

**Cut and paste 13.6 =, make 11-8**

**The Ride Organiser will liaise and negotiate with the head Veterinarian at least 4 weeks before the ride to ensure there is adequate treatment for horses available at the ride. This will include provision of equipment, facilities, consumables and competent personnel to cover expected treatments.**

**It will become A11.3. Rule A13.6 changed to A11.4 existing 11.3 onwards to be renumbered from 11.5**

**Voting** WA – yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. **Carried.**

Kerry required clarification about the interpretation of "At the ride". Does it mean in connection with the ride, i.e. could it be the local vet hospital?

## 29 Motions for Discussion and First Vote

### 22.3 VERA Motion 2

Rule H11 page 28.

The VERA SMC moves that the following changes be made to rule H11 2. This rule relates to the control of stallions at rides and would read as follows.

**“Stallions must be under control with a suitable bit or mechanical hackamore (not including a halter), when outside their yards, being led at ride bases or when being ridden at any time before, during or after an endurance event.”**

**Rationale:** The VERA SMC believes that the existing rule regarding control of stallions is not strong enough and does not give ride organisers and chief stewards clear direction. Removing the recommendation, defining the means of control, (suitable bit or mechanical hackamore), and including a ‘before and after’ will provide ride administrators with all necessary powers.

Removing it as a recommendation. Defining the means of control. Perhaps re-word the present rule. Horse racing, all horses must be lead in bit. And we allow discretionary use for stallions. From time to time, if a stallion is problematic, it's a major cause for concern.

**This has such significance to so many people; perhaps this should go to the AGMs for discussions?**

**Recommendation: that the above motion is forwarded to the states for discussion at the upcoming Annual General Meetings.**

**Voting:** WA no, Qld no, Vic no, SA yes, Tas yes, NSW no. **Motion lost.**

### 22.4 WAERA Motion 1

**That the Middleweight Riding Division be changed to all-up riding weight of 75kg and over at pre-ride weigh-in. This automatically creates the situation that Lightweight is All-up riding weight of less than 75kg at the pre-ride weigh-in.**

**Rationale:** This change would bring Australia into line with International Rules.

Endurance in Australia needs to move with current requirements.

Australia is the only country in the world with a separate rule system in endurance. We need to be proactive with bringing about change to bring us in line with the rest of the world. This gives our riders the opportunity to manage this now in readiness for these changes.

This change would encourage Lightweight riders on the cusp of Lightweight/Middleweight divisions who wished to ride middleweight to regularly weigh up'. They, and their horses, are then prepared and have the experience of carrying weight, if required, to compete at an International level.

The general way of thinking here in this country is to leave things as they have always been. This is very negative for the progress of this sport in this country.

If this is introduced at the beginning of a year it would not affect point scores etc. Horses can now accumulate distance in all divisions so this would not be affected.

**Voting** WA yes, Qld abstain, Vic, no, SA no, Tas no, NSW no. **Motion lost.**

## 30. 100% Completion Awards

For some years QERA has rewarded those horses who have achieved 100% completion in Qld and Qld affiliated rides. This concept was initially introduced by Erica Williams in 1996 (from memory) as follows:

Horses that achieve 100% completion be annually awarded at the following levels:

240 to 399km pa be awarded a Green Badge  
 400 to 799km pa be awarded a Red Badge  
 800km upwards pa be awarded a Blue Badge

The motion was later changed to allow horses who had been withdrawn from a ride during the year to still be eligible. It was considered that if the rider had perhaps seen something that the vets had not during the ride and preferred to withdraw their horse rather than cause further stress it was good horse management and should be encouraged. It also applied if a horse was withdrawn from a ride through no fault of its own, but perhaps the rider had an accident on track or became ill and couldn't continue. However horses who vetted out of as little as 1(one) ride pa were removed from the award levels.

Following that Erica also introduced the further award levels as follows:

1,500km to 2,999km in consecutive years – each year the horse needed to achieve at least a green badge level to remain in the running. This was called a Silver Badge (later became a rug suitably embroidered).  
 3,000km in consecutive years – each year the horse needed to achieve at least a green badge level to remain in the running. This was called a Gold Badge – I think that Olga Bartlett's horse, Jackson Brown may have been the only horse to achieve this level.

With the imminent introduction of our new national software, I think it is prime time for AERA to consider making these 100% awards a national award. It is better to consider these changes now so they can be taken into account in the new software design.

### 32 Multi Stage Elevator Ride

I have been approached by a Ride Committee who wish to run a multi-stage elevator ride. That is, the ride will be a 160km elevator with 2 elevation points being 80kms and 120kms.

This type of event should be discussed between the ride organisers and the relevant SMCs.

### 33 Hendra - Health Declarations and our approach to the Hendra Vaccine

Our policy would be to refer to the government policy. Presently a vaccine is being produced. The Rule book has been changed to reflect the veterinary perspective of Hendra. Nigel Perkins hasn't got back to us. We have Health Declarations for the Quilty and in appropriate states.

### 34 Tom Quilty

#### Tasmanian Tom Quilty

Pat had some questions for this table.

It may become expensive to get the American vet registered in Australia. At Manilla he couldn't work as he wasn't registered. The Tasmanian vet board is looking at a way to get him registered in Australia. There could be a small fee involved. He won't be treating horses, he will be a line vet.

Chief Stewards Paid for by this table: Tom (CS), Sandy Little (2IC), team of 8 Chief Stewards: Helen Bowkett (Tas), Faye Gallagher (SA), Deb Symington (WA), Steve Barlow (Qld CS Quilty 2013), Dorte Colje (Qld), one of the following from Tas: Chris Mahoney, Greg Johnson and Pat Humphrey (Tas). Melanie Scott may be available. Garry Tweedie is available. Matthew may be available.

The Quilty Agreement needs amending to include the Chief Steward of the following year in the Chief Steward team, preferably as Second in Charge.

Pat would like it written in the AERA standard that the banner is handed over to the next Quilty committee at the buckle presentations and that AERA maintain the banner

Biosecurity needs to be updated in the Quilty handbook. This needs to be included in the agreement as well.

AERA needs to know of any contractual agreements with photographers

The people originally involved in the Pat Slater Cup created the terms, however, the AERA is now responsible for administering the PS Cup competition. It was generally agreed that it is not good to have a lame horse parading.

**Moved** Julie White/Liz Rutherford

**That** the Pat Slater Guidelines are amended to require a lameness examination in-hand by the BC Veterinary panel prior to further participation in the Pat Slater Cup Judging. Horses that are judged unsound will be eliminated.

**Voting** WA yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. **Carried.**

Pat Slater Cup judges: Anne Barnes (Head Vet), Laurie Nicholl, Kerryn Mahoney, Trish Smith, Helen Bowkett. Reserves: Matthew Krahen, (Pat will let us know of others).

Disputes Committee: Chief Steward, Head Vet, AERA delegate (Ieva Peters, Matthew, Dorte, Sandy, Garry), Ride Organising Committee (Pat Hodgetts), and State Management Committee (Trent Huxtable).

### 35 Queensland Tom Quilty

Vern Berry attended the meeting from 10.15am Sunday 4<sup>th</sup> March.

Bio Security arrangements and the perceived threat of Hendra to interstate visitors at that time of the year. Horses need to be checked regularly. A paddock is set aside for horses with elevated temperature which is isolated. Suspect horses will be checked. Horse Health documentation will be in place with declarations. Qld DPI has implemented a mandated biosecurity plan for events. Vern has put in applications to Queensland Events for sponsorship. Australian Stock Horse Society have approached them offering assistance.

We are working on the presumption that 10% of the entries would need some sort of treatment and the horse hospital would be set up to cater for this.

Accommodation is in a tent city, provided by a company who do major events on the east coast.

**Moved That** Matthew Krahn/Sandy Little the Head Veterinarian for the Kilkivan 2013 Quilty will be John Fearnley on the proviso that he attends the Tasmanian Quilty in 2012. Steve Barlow is the Chief Steward, on the proviso that he attends the Tasmanian Quilty.

**Voting** WA yes, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. **Carried.**

### 36 WA Tom Quilty

Time of year will probably be September/October.

**Moved That** Sandy Little/Matthew Krahn the AERA respond to the correspondence regarding the Quilty venue and to WAERA expressing confidence in the selection process undertaken by WAERA to select the Quilty 2014 venue.

**Voting** WA abstain, Qld yes, Vic yes, SA yes, Tas yes, NSW yes. **Carried.**

### 37 2015 Tom Quilty 50<sup>th</sup> Anniversary

Tom feels we need to start planning now. This needs to be a world class event. Perhaps have a small group of people focussing on getting the 50<sup>th</sup> Quilty the recognition that it deserves?

### 38 Creation of a perpetual Facebook results page for the TQGC (Liz Rutherford)

Liz explained that it seemed a logical thing to have a Facebook page designated to the Quilty. A lot of people use Facebook and it's easy to communicate. It would be a non-discussion page. It was agreed to have a permanent Facebook page to disseminate information and would include the Quilty results. It be also used for notices, ride results, press releases, etc. No posting. Chatline has about 1,200 members, Facebook is millions. The Executive and Liz could be the moderators. The cost is nothing. Liz has offered to be the dedicated person at the Quilty who's only job will be to keep the public updated.

**Moved That** Katrina Westerhoff/Dorte Colja the AERA create a Facebook page that is non-posting for the dissemination of information.

**Voting** WA yes, Qld yes, Vic yes, SA no, Tas yes, NSW yes. **Carried.**

### 39 Advertising

**Moved That** Sandy Little/Melanie Scott the AERA place an ad in the upcoming Endurance: Beginner to Advanced magazine to the value of \$495 and that Jo Weisman is engaged to prepare the advertisement for a fee of \$100.

**Voting** **Carried Unanimously.**

### 40 New Portfolio – Document Update

There are several tasks to be done after the minutes are completed – updating the motions file, the meeting report and other documents to be put together such as updating, Policies etc. This has always

been done by the Secretary but it is a job that can be done by anyone who has basic Word Processing skills who does not have a portfolio responsibility.

**41 Motion from the NSW AGM:**

**That distance travelled by horses in training rides and mini marathons is added to the horse's lifetime distance register provided these horses have a logbook number.**

Discuss at SMC level and re-table for the next meeting.

**Next Meeting Date: 13, 14, 15 July 2012 in Brisbane.**

**Meeting Closed: 1.00pm.**

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6167 Western Australia Telephone (08) 9410 1014 Mobile: 040 3333 692 International: 61 8 9410 1014 +61 40 3333692 Email: [email  
protected] 5th August 2013 Dr Richard Lâ€™Estrange, Veterinary Operations Manager, Zoetis Australia, 5/10 Depot Street, Banyo 4014  
Queensland Dear Dr Lâ€™Estrange, Re: Hendra. Vaccine The Australian Endurance Riders Association has created a Hendra  
Management Strategy Subcommittee. The role of this committee is to advise the AERA on the implicatio